

राष्ट्रीय औषधीय शिक्षा

एवं अनुसंधान संस्थान, कोलकाता (नाइपेर-कोलकाता)

National Institute of Pharmaceutical Education
and Research, Kolkata (NIPER-Kolkata)

औषधीय विभाग, रसायन एवं उर्वरक मंत्रालय, भारत सरकार

Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers, Govt. of India

कार्यालय: सीएसआईआर-आईआईसीबी कैम्पस, 4 राजा एस सी मलिक रोड, जादवपुर, कोलकाता-700032

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SEALED QUOTATIONS FOR SUPPLY OF AIRCONDITIONERS

Date of Issue : 15-06-2017

Last date of Submission: 27-06-2017

Date of Opening : 27-06-2017; 03.30 PM

1. Sealed quotations are invited from leading Manufacturers/ authorized dealers based in Kolkata for supply of Air Conditioners to the National Institute of Pharmaceutical Education and Research(NIPER),Kolkata.

2. Completed sealed quotations in a separate cover, may be deposited in the box arranged for the same in 1st Floor of NIPER's Administrative Block up to 1500 hrs of 27-06-2017 and the same will be opened at 1530 hrs on 27-06-2014. Incomplete/ Quotations with insufficient information etc received will be summarily rejected. The decision of the Director, NIPER-Kolkata is final.

II . SCOPE OF WORK

1. The requirement of items is as specified in the description of items enclosed as Annexure A The quotation should be clearly Superscribed "Sealed quotation for supply of Air Conditioners shall be submitted in the prescribed format mentioned as Annexure-B&C.

2. The unit rates for each of the items are to be mentioned against each. The goods shall be delivered to the office and in no case the price should not be more than the MRP. The price should be at least 10% less than the rates quoted by Kendriya Bhandar /NCCF and less than the price fixed by DGS&D.

3. The supply of items and its installation shall be made to this office within 3-4 days of written supply order.

III. INSTRUCTIONS TO BIDDERS

(1) ELIGIBILITY CONDITIONS

(a) The bidder should be a supplier having well established office, located within Kolkata and regularly supplying to the Central Government offices in twin cities.

(b) The bidder should have been registered with Sales Tax/VAT authorities and other statutory agencies and enclose the copy of Registration Certificate.

(c) The bidder should have PAN allotted to him by IT Department (Copy to be enclosed)

(d) The bidder should not have been blacklisted at any time or a defaulter of any dues to any Government agency or have any legal litigations.

(2) CONDITIONS FOR SUBMISSION OF QUOTATION.

(a) Submission of sealed quotation: The quotation should be submitted in the prescribed format. Sealed quotation forms should be neatly filled and no overwriting is allowed. Rates should be quoted in the prescribed form only. The quotations should be filled in and signed by the bidder on all pages

(b) The quotation properly sealed and super inscribed "Sealed quotation for supply of Air Conditioners" and accompanied required documents may be addressed to **Registrar,4 Raja S C Mallick Road,Jadavpur,Kolkata-700032**. The sealed tender may be dropped in the tender box kept in 1st Floor of NIPER's Administrative Bolock upto 15.00 hrs of 27.06.2017

(c) The sealed quotation should be accompanied with the following documents.
(i) Registration of the firms, shop or dealership or license documents etc.
(iii) CST / VAT registration.
(iv) Other registration certificates from statutory agencies.

(d) Rates should be quoted in standard Units. The tender should indicate the rates both in figures and in words, it should be inclusive of, transportation installation Charges etc. However, the installation Charges shall be mentioned separately. **The rate of the items should in any case not exceed the MRP.** The rate should be at least 10% less than the rates quoted by Kendriya Bhandar /NCCF and less than the price fixed by DGS&D. Each dealer shall submit a single quotation which contains the quotation separately for each brand. The decision of the Director, NIPER-Kolkata is final with regard to finalization of the brand.

(e) The successful bidder has to supply the material on credit basis against purchase order within the stipulated time. The material supplied by the bidder should be as per the standard specification in the tender schedule. If the materials supplied are not as per the specification, the vendor should replace the same within 5 days failing which such items will be rejected and the tenderer and the tender will not have any claim on such items. The items should be of standard quality from standard reputed manufacturers.

(f) If the approved bidder fails to supply the material on purchase order within 5 days after placing purchase order failing which they forfeit the opportunity and the next lowest will be requested to supply the items.

IV . GENERAL TERMS AND CONDITIONS :

1. Director, NIPER-Kolkata reserves the right to accept/ modify/ append any clause or cancel the entire tender without assigning any reason.

2. No bidder should influence the department officers/ officials directly or indirectly. If such influence is noticed, the bid of such person will be kept out of zone of consideration.

3. Unsealed quotations will not be considered.

4. In case of any dispute, the decision of Director, NIPER-Kolkata will be final and will be binding on all the bidders

5. The tender can be awarded separately for each item to the lowest bidder and also reserve right to award the contract partially as per requirement or even to ignore the item. In due course, if there is no requirement, Director, NIPER-Kolkata reserve right to cancel the tender. The tender notice is available at the official website www.niperkolkata.edu.in.

Registrar,NIPER-Kolkata

Annexure- A

Sl no	Description of item	Quantity required
1	1 ton 3 star Split AC with copper coil (Wall mounted)along with 4 KVA Stabilizer of leading Brand with Copper pipe and stand for external unit	3
2	0.5 ton 3 star Split AC with copper coil (Wall mounted)along with 4 KVA Stabilizer of leading Brand with Copper pipe and stand for external unit	3
3	2 ton 3 star Split AC with copper coil (Wall mounted)along with 5 KVA Stabilizer of leading Brand with Copper pipe and stand	2

Annexure-B

SEALED QUOTATION FOR SUPPLY OF AIR CONDITIONERS

1	Name of the agency	
2	Address (With Tel. No. & FAX No)	
3	Name & Address of the proprietor/partners/Directors(With Mobile Numbers)	
4	Contact person(s) (With mobile Numbers)	
5	No. of years of experience in supply of Air Conditioners.	:
6	Permanent Account Number (PAN)	
7	Details of VAT / Sales Tax Registration along with Evidence	
8	Experience	
9	List of present clients relating to Government Departments	

Annexure- C

Name of the Brand/Manufacturer:

Sl no	Description of item	Quantity	Unit Rate	Taxes	Amount in INR
					Total
1	1 ton 3 star Split AC with copper coil (Wall mounted)along with 4 KVA Stabilizer of leading Brand with Copper pipe and stand for external unit Installation Charges	3			
2	0.5 ton 3 star Split AC with copper coil (Wall mounted)along with 4 KVA Stabilizer of leading Brand with Copper pipe and stand for external unit Installation Charges	3			
3	2 ton 3 star Split AC with copper coil (Wall mounted)along with 5 KVA Stabilizer of leading Brand with Copper pipe and stand Installation Charges	2			

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case, any deviation is found in the above statement at any stage. I/We shall be blacklisted and shall not have any dealing with the Department in future.

(Signature of Authorized Signatory with date)