

F.No.53011/1/2016-NIPER
Government of India
Ministry of Chemicals & Fertilizers
Department of Pharmaceuticals

Shastri Bhawan, New Delhi
Dated the May, 2016

Subject	Minutes of the meeting of Project Appraisal Board (PAB) for the approval of the Annual Work Plan and Budget (AWP&B) of NIPER Kolkata
NIPER	Kolkata
Date & Time	05-04-2016 at 4.30 pm
Venue	Conference Hall, Shastri Bhawan, New Delhi
Members present	Annexure-1

1. Dr. V. K. Subburaj, Secretary (Pharma) chaired the meeting. He noted that though the guidelines on AWP&B for NIPERs were issued last year, Project Appraisal Board process has been taken up for the first time now since the inception of NIPERs. He observed that the NIPER specific financial management guidelines have expedited fund releases during 2015-16 enabling 3 fold increase in fund releases and also introduced more closer monitoring and accountability in a number of ways including that of PAB. All the members present suggested that the NIPER's draft AWP&B proposed before today's PAB are deemed to have the approval of Steering Committee, as all members of Steering Committee are present except that of State Government representative and will be followed by Steering Committee approval post-facto. This was agreed to by all the members. It was decided that a copy of PAB minutes will be forwarded to State Government representative. However in future NIPERs shall take their respective BoG/ Steering Committee approval before submitting their proposed AWP&B before the PAB. The PAB approach has been adopted from successful experience of MHRD, Department of School Education.
2. At the outset Joint secretary (Pharma) welcomed the participants- Economic Adviser, Department of Pharmaceuticals, representative of IFD, Director of NIPER, Kolkata, representative of IIT, Delhi and representative of Jamia Hamdard University, New Delhi.
3. A copy of the Presentation given by NIPER Kolkata on Annual Work Plan and Budget is attached at Annexure-II. In addition, the Representative of NIPER made the following submissions:
 - a) Enhanced budgetary allocations to meet the upcoming civil works, infrastructure, instrumentation and expert manpower requirements.
 - b) Due to contractual nature of the jobs, there is a huge dearth of faculties in various departments which results in down gradation of overall academic and

research performance at NIPER-Kolkata. So, there is an urgent need of sanctioning of the posts in the institute.

- c) NIPER is facing a number of problems from Mentor Institute during the last one year. So NIPER Kolkata be permitted to shift to alternative site at NIOH. The Shifting will require renovation and customization of existing infrastructure to suit NIPER means. For the purpose DoP may allow to use budget under capital head with approval of Finance.

4. The AWP & B submitted by the NIPER. Kolkata was comprehensively appraised by PAB. Upon examination of AWP&B, the PAB made the following observations:

Governance	Given the not amicable relationship with IICB, energy should be focused more on alternative institutional arrangement for operation of NIPER and on existing academic activity.
	Expressed concern over the lack of adequate competitions to enroll in NIPERs
	<p>Equity and Diversity</p> <p>Manpower: PAB expressed concern over poor implementation of Government affirmative action for SC, ST, OBC, minority (Prime Ministers' 15 point programme) and for the disabled. The present manpower composition does not comply to S.9 of NIPER Act, 1998 and is not reflecting the national character in many ways:</p> <ol style="list-style-type: none"> i. Only 3 states are represented. ii. SC, ST & OBC: There are only 4, 0, 2 faculty members of SC,ST and OBC respectively out of total 18 faculty members. iii. There is no representation of minority and disabled category among the teachers and support staff. iv. There is no representation from religion like Muslims, Sikhs, Jains, Buddhist, Christians, etc. v. It appears representatives of SC/ST and Minority members are not included in Selection Committees. <p>Students diversity:</p> <ol style="list-style-type: none"> i. Students of only 17 number of states are represented. Students from 12 Number of states/ 7 UTs are not represented. ii. Gender equity is appropriate, being nearly 50-50. iii. The representation of social, religious and linguistic is not true to national character: SC=15, ST=01, OBC=20, Minority (Muslim=6 and Christian=1 out of total of 81 students). No representation of students belonging to PH category.
Education	Efforts be taken to ensure that there are no dropouts.
Research	Felt that the NIPER has much more potential to excel both in academics and in research.
Academia-Industry linkage	Should strive to harness fruits of Academia-Industry linkage and should demonstrate results as per MOU.

Students Welfare	Need to improve sports facility. Safety and Security of both Boys and Girls Hostels need to be improved.
Finance	Reason for rise in Salary Head and Scholarship Head from previous year to be explained.
Performance	Should come up with Key performance indicators.

5. Status of commitments of previous years/ Pending matters*:

S.No	Commitment/ Pending issue	Status as on
1.	Annual Accounts Statements to be laid in the Parliament	Pending.
2.	Sanctioning of the existing posts and generation of new sanctioned posts for faculty and staff.	Proposal as per the recommendations of Academic Standard Committee to be submitted by NIPER Kolkata.

*As PAB is being held for the first time, Pending matters are reflected in the upcoming year

6. Status of EFC approved for NIPER

(Rs in Lakhs)

Year of first EFC Approval	2011
Validity period of EFC if any	2011-15
Amount Approved for the NIPER	126.28
Total Expenditure till the previous year (2015-16) as per EFC	19.91
Any RCE EFC if any approved date and amount and validity period	No

7. Year wise allocation, Releases and Expenditure over the years from the beginning:
(Rs. In Lakh)

Year	Allocation		Releases	Expenditure (as per the mail dated 29.4.2016)	% Exp. Against RE	Balance (Releases – Exp.)
	BE	RE				
2007-08	NA	NA	200	106.788	NA	93.212
2008-09	NA	NA	148	205.295	NA	-57.295
2009-10	NA	NA	300	307.874	NA	-7.874
2010-11	NA	NA	160	281.891	NA	-121.891

2011-12	2175	350	309	245.940	70.257%	63.06
2012-13	450	175	175	278.161	158.857%	-103.161
2013-14	450	450	440	323.072	71.77%	116.928
2014-15	500	438	438	381.024	86.99%	56.976
2015-16	800	800	630	524.858	65.6%	105.142
TOTAL	4375	2213	2800	2654.903		145.097

8. 2016-17 Budget allocations: Based on demand for Grants published by Ministry of Finance:

(Rs. In Lakh)

NIPER	General	Non-recurring (Capital)	Total
Kolkata	500.00	300.00	800.00
Previous Year savings as on date	0	145.87	145.87
Total	500.00	445.87	945.87

9. Project Appraisal Board approvals for 2016-17:

The PAB in its sitting approved the NIPER Annual Work Plan and Budget (AWP&B) for 2016-17 upon examining the budgetary allocation and expenditure of previous year and NIPER proposal for 2016-17 with in the demand for budgetary grants/ allocations for 2016-17:

9.1: Non-Plan: Recurring work plan and Budget (Not Applicable)

9.2 : Non-Plan: Non Recurring work plan and Budget (Not Applicable)

9.3 : Plan: Recurring work plan and Budget

Rupees in lakh (as on 31/03/2016)

Sl. No	Expenditure head		Performance during financial year 2015-16			Proposed by NIPER for 2016-17		Approved by PAB 2016-2017
			Phy	Allocation	Expenditure	Phy	Estimate	
1.	Salary/ remuneration							
1.1	Director			15.620	15.620	1	27.000	
1.2	Faculty	Regular		Nil	Nil	Nil	Nil	
		Contract		Nil	Nil	6	40.000	
		Guest		11.130	11.130	-	20.000	
1.3	Technical staff	Regular		Nil	Nil	Nil	Nil	
		Contract		Nil	Nil	Nil	Nil	
		Outsourcing		Nil	Nil	Nil	Nil	
1.4	Administrative/ Support staff	Regular		Nil	Nil	Nil	Nil	
		Contract		63.580	63.580	12	48.000	
		Outsourcing		Nil	Nil	Nil	Nil	
1.5	Others			Nil	Nil	Nil	Nil	
	Total			90.330	90.330	-	135.000	92
2	Scholarship/ Stipend							
2.1	MS(Pharma)			88.530	88.532	81	120.530	
2.2	M. Pharma			Nil	Nil	Nil	Nil	
2.3	M .Tech			Nil	Nil	Nil	Nil	
2.4	MBA			Nil	Nil	Nil	Nil	
2.5	Ph.D.			Nil	Nil	6	13.500	
	Total			88.530	88.532	-	134.030	90
3	Academic							
3.1	Laboratory consumables-chemicals / reagents/glassware			9.000	8.608	-	27.970	
3.2	Faculty development/ training programmes			Nil	Nil	Nil	Nil	
3.3	Teaching aids (SciFinder)			16.390	16.386	-	18.000	
3.4	Research Projects			Nil	Nil	Nil	Nil	
3.5	Field work			Nil	Nil	Nil	Nil	
3.6	Seminars/conferences/ workshops			28.790#	18.202	-	30.000	
3.7	Sports events			Nil	Nil	Nil	Nil	
3.8	Literary / cultural events promoting and celebrating diversity and pluralism			Nil	Nil	Nil	Nil	
3.9	Student welfare			Nil	Nil	Nil	Nil	
3.10	Examinations/Evaluations			Nil	Nil	Nil	Nil	
3.11	Convocation			#	12.710	Nil	Nil	
3.12	Others/Contingency			Nil	Nil	Nil	Nil	
	Total			54.180	55.906	-	75.970	60
4.	Endowment/Corpus Fund -General			150.000	170.578	Nil	Nil	150 (Saving As per mail dt. 04.05.2016)
5.	Office Expenses							
5.1	Mentor Institute /Overhead			30.990	31.949	-	50.000	
5.2	Electricity					Nil	Nil	

5.3	Water		5.320	5.313	-	15.000	
5.4	Telephone				Nil	Nil	
5.5	Printing/ Stationery		2.650	2.606	-	9.000	
5.6	Journals/Library		Nil	Nil	Nil	Nil	
5.7	Vehicles Rental		7.300	7.271	-	10.000	
5.8	Traveling Expenses		10.000	10.009	-	15.000	
5.9	IT Consumable		Nil	Nil	Nil	Nil	
5.10	Hospitality		Nil	Nil	Nil	Nil	
5.11	Meetings		Nil	Nil	Nil	Nil	
5.12	Institutional Membership		Nil	Nil	Nil	Nil	
5.13	Advertisement		Nil	Nil	Nil	Nil	
5.14	Hostel (Boys/Girls) Expenses		Nil	Nil	Nil	Nil	
5.15	Others/Contingency		6.500	6.520	-	10.000	
	Total		62.760	63.668	-	109.000	65
6.	Office/ infrastructure maintenance						
6.1	Office building		Nil	Nil	Nil	Nil	
6.2	Hostel building		Nil	Nil	Nil	Nil	
6.3	Instrumentation		Nil	Nil	Nil	Nil	
6.4	Housekeeping/ Maintenance		54.200	53.064	-	46.000	
6.5	Gardening		Nil	Nil	Nil	Nil	
6.6	Others/Contingency		Nil	Nil	Nil	Nil	
	Total		54.200	53.064	-	46.000	43
	Grand total Recurring		500.000	522.078	-	500.00	500.00

9.4: Plan: Non Recurring

Rupees in lakh (as on 31/03/2016)

	Expenditure Head	Performance during financial year 2015-16		Proposed by NIPER for 2016-17	Approved by PAB
		Allocation	Expenditure		
7.	Non-recurring (Capital)	130.000	-		
7.1	Creation of Infrastructure /Campus Development	Nil	Nil	200.00	100.00
7.2	Lab equipment Models & exhibits	Nil	Nil	220.00	175.00
7.3	Animal House	Nil	Nil	Nil	Nil
7.4	Information Centre / Knowledge Bank Books/ Journals / e-journals	Nil	Nil	10.000	10.000
7.5	Software & Hardware Procurement: LAN/WAN	Nil	Nil	Nil	Nil
7.6	Office / Class room Equipments: Computers /ACs/Printers & Copiers, Projectors and Audio Visual Systems/ Gym	Nil	2.560	5.000	5.000
7.7	Furniture & Fittings(Office & Hostels, Staff quarters)	Nil	0.070	5.000	5.000
7.8	Vehicles a. For Director b. Ambulance for Health c. Bus for students transportation	Nil	Nil	Nil	Nil
7.9	Miscellaneous	Nil	0.150	5.487	5.000
7.10	Corpus Fund	Nil	Nil		
	Total Non recurring	130.000	2.780	445.487	300.00

Note:

- 1). PAB approve the request of Director, NIPER Kolkata to permit Rs. 100 lakhs for required renovation of New/Alternative arrangement being made for NIPER subject to approval by Finance Committee or Civil Works Committee.
- 2). 2015-16 Capital Savings will be used in the current year for Capital Works only.

9.5: Additional Approvals: Not Applicable

Considering the backlog of NIPER Campus civil works, instrumentation and manpower sanction, the PAB also approved the following NIPER's proposal subject to supplementary budget/ demand approval by the Parliament and Government.

(Rs. In lakhs)

Head(PLAN)	Head Name	Activity	Amount proposed	Approved subject to conditions
1.5	Provision for additional faculties 18 Nos.		Rs. 200.00	Rs. 200.00
3.4	Additional requirement for research project/BCPL product		Rs. 41.00	Rs. 41.00

	development			
4.0	Provision for Corpus Fund for the year 2016-17		Rs. 200.00	Rs. 200.00
	Total		Rs. 441.00	Rs. 441.00

9.6: AWP&B 2016-17: Approval Summary

(Rs. In lakhs)

	Allocation			PAB Approval		
	Recurring	Non-recurring	Total	Recurring	Non-recurring	Total
Plan	500	300	800	500	300	800
Non-Plan	--	--	--	--	--	--
Total	500	300	800	500	300	800
Savings				0	145.87	145.87
Grand TOTAL				500	445.87	945.87

10. Commitments for 2016-17:

Governance	Generate adequate students demand for admission into NIPERs. In order to expand its reach out NIPER shall launch awareness campaign among the undergraduate (B.Pharma/ Ayurvedic/ Unani/ Homopathy/Medicine etc.) colleges across the country especially reach out to states presently not being represented with emphasis on categories of educationally disadvantaged sections as listed by MHRD-SC, ST, Muslims, Girls with opportunities and facilities available at NIPERs. This exercise is to be carried annually.
	Considering all NIPERs during 2015 no student is represented in any of the NIPERs from certain states/UTs like Andaman & Nicobar Islands, Arunachal Pradesh, Dadra & Nagar Haveli, Daman & Diu, Lakshwadeep, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura. The NIPER shall engage with respective government education, health & family welfare department, universities & colleges to create awareness above NIPERs.
	Given the not amicable relationship with IICB, energy should be focussed more on making alternative institutional arrangement for operating NIPER and on existing academic activity.
	The NIPER should focus on construction of campus in the current year and DoP will expedite all required approvals including additional budgetary resources.
	Shall submit a proposal for creating posts sanctioned based on recommendations of Academic Standard Committee.
	NIPER will host their approved AWP&B in their website along with

	their draft proposed AWP&B (except bank account number details)
	The Committees prescribed in the NIPER Act and Statutes are to be constituted reflecting rich diversity-gender, social, religious, linguistic, geographic depicting national character with the best experts in the field.
	Equity and Diversity: shall take proactive measures to reflect and celebrate diversity e.g social, gender, religious, geographic etc among faculty, staff and students in order to maintain national character of the institute under S.9 of NIPER Act, 1998. <u>Manpower:</u> All selection committees whether on regular, contract and outsourcing basis shall have SC/ST and Minority member mandatorily. Shall take affirmative action as required for SC, ST, OBC, Minorities (Prime Ministers 15 point programme) and under PWD Act for the disabled.
	Incorporate Equity & Diversity tables of SC/ST, OBC, minorities (5 categories) and the disabled among the manpower and the students in annual report 2015-16 an to reflect in future annual reports immediately.
Education	They should ensure that students have a access to the best of laboratory, chemicals and equipment's and other research facilities. Wherever inadequacies are observed, the same should be meted through collaboration with other National/State Institutes (IITs, IISERs, NITs, Central Universities DBT/DST, CSIR and other National Institutes and State Institutes)
	There shall be evaluation for faculty both to recognize and to support them with students and peer feedback.
	Student gender ratio is good 50:50
Research	Felt that the NIPER has much more potential to excel both in academics and in research.
	Should work for patents with commercial interest meeting the medical needs of country.
	Shall mobilise resources from diverse sources- DBT, DST, ICMR, MHRD IMPRINT, UN Organisations and external sources.
	Set internal targets for research and publications, impact factors etc and report in next PAB.
	Shall build collaboration with a local Health care provider-Government Medical College & Hospital and shall submit proposals under IMPRINT under MHRD.
	Should mobilise research grants- DBT/DST/CSIR/ICMR etc.
	Should build collaboration with National & International Institution of similar research interest.
Academia-Industry linkage	Should strive to harness fruits of Academia-Industry linkage and should demonstrate results as per MOU.
Students Welfare	Review of Safety and Security of Girls and Boys Hostels to be undertaken regularly and submit monthly reports to DoP.
	Campus placement for students should be 100%.
	Campus placement of students should be ensured in partnership with pharma-industry association- IDMA, IPA & OPPI.
Finance	UCs to be submitted regularly and timely to ensure smooth release of funds.

	All financial norms are to be strictly followed and to be reviewed by Board of Governors/Steering Committee periodically.
	NIPER shall co-ordinate with FA, DoP for the visit of IFD officials regularly, at least once a year, to oversee financial management and guide NIPERs as per statutory norms.
	As per NIPER Specific financial management system NIPER shall submit guidelines and eligibility checklist for funding formulated for the use of these Endowment / Corpus funds with rigorous external academic audit for the approval by Government of India within a month.
	Action be taken on pending audit paras immediately.
Visitors Conference	Shall submit action taken report on Visitors conference dated 4-6th November 2015 proceedings timely.
Performance	The Peer Review is to be carried out in accordance with the guidelines issued by DoP and report by 30 th April, 2016.
	Shall formulate Performance Indicators and come up self-appraisal and place before Peer review of 2016-17 scheduled during Sept/Dec.
	Shall participate in National Institutional Ranking framework (NIRF) of MHRD from next year.
	Shall take all required steps to achieve the targets/Expectations of Digital India, Make in India, Skill India and Swatch Bharat and will submit reports regularly and timely.
	There should be job chart for every employee/post with key performance indicators. NIPER shall have Annual Confidential Report system like that of IITs from 2016-17 right from Director till grassroot level employee.
	Good initiative.

11. The meeting ended with a vote of thanks to the Chair.

(Dr. V.K. Subburaj)
Secretary to Government of India

Forwarded by

(Dr. M. Ariz. Ahammed)
Joint Secretary(NIPER)

Copy to:
All concerned.

Annexure-I

Members present in Project Appraisal Board Meeting for approving AWP&B of
NIPERs for 2016-17:

Organisation	S.No	Name and Designation	Contact/ email
Dept.of Pharmaceuticals	1	Dr.V.K.Subburaj, Secretary	23381573 vksubburaj80@gmail.com
	2	Dr.M.Ariz Ahammed Joint Secretary	23074010 ariz@gov.in
	3	Ms.Sunanda Sharma Economic Advisor	23063341 sunanda.sharma@nic.in
	4	Mr.Jitendra Trivedhi Director NIPER Division	23389866 jeetutrivedi13@gmail.in
	6	Ms.Barnali Khastgir Under Secretary NIPER	23383392 barn.khast@nic.in
	7	Mr.Satish Kumar Under Secretary NIPER	23073048 satish.kumar16@nic.in
	8.	Sandip Kumar SO, NIPER	23384086 sandeep.k68@nic.in
IFD Dept.of Pharmaceuticals	5	Mr.V.K.Mehta Consultant, IFD	9910168257
NIPER		Dr. V. Ravichandran Director	9443963481
		A.K. Pattanaik Assistant Registrar	9432579329
		Dr G.P. Pazhani	8870029009
External Experts		Prof Divya Vohora Jamia Hamdard, New Delhi	9811477917